

Jaywick Community Forum A.G.M.



Golf Green Hall
30th November 2016 11.30am

ATTENDEES:

Ray Hanson, Gill Elkins, Dan Casey, Brenda Oliver, Jenny Endicott, Sylvia Hobbs, Alison Gibbs (Essex County Council), Teresa Watson (Wardens), Sharon Alexander (CVST), Paul Honeywood (Cllr Essex County Council), + 32 members of the public.

APOLOGIES: Les Nicholl (Essex Fire), Paul Price (Tendring District Council), Mick Page (Cllr Essex County Council), Danny Sloggitt.

MINUTES OF A.G.M.:

Agreed (SH/BO) and signed

MATTERS ARISING:

Nothing to Report

VISION FOR JAYWICK

Sea Wall – has now been cleaned, and the gullies have been cleared so there should no longer be water holding in the road.

Jaywick Sands Happy Club—this is up and running and is proving to be a great success, Danny is planning for 2017 already! He is hoping to hold a pet show in the spring.

Rebranding Jaywick —this is ongoing work but we recently put a sign saying “Welcome to Jaywick Sands” along Jaywick Lane and we have started to get some positive publicity. We have also hope, at this AGM, to alter the constitution to say Jaywick Sands Community Forum instead of Jaywick Community Forum.

Painting the Sea Wall— as you probably aware a consultation was held mid-May and the overwhelming majority wanted the sea wall just cleaned. This has now been done—and doesn't it look better, this work was completed very recently with the help of a grant from Rank, though Jaywick Community Forum had to find just over 25% of the cost.

Rank Funding—we have got the funding from Rank for a “Community Chest” as well as the sea wall clean. The community chest means we are able to give up to £100 per application to a group in Jaywick Sands plus we can allow £30 for an individual person's application to enable them to apply for work or get equipment to enable them to work. Both types of grant are payable 3 times per year. If we use the entire grant “properly” this year there is further funding agreed by Rank for 2 more years! To apply to the community chest please contact Gill or pick up an application from the Resource Centre. There is no date for applying as we hope to have a quick turnaround for agreement to the grant. Obviously if all is spent we will need to wait for the next funding year input, if allowed.

Community Café/Hub — the lease has been signed by RH & GE on behalf of Jaywick Community Forum, however we are waiting on the landlord repairing the roof to complete. This was discussed at

length and the majority agreed we needed to write to the landlord giving a deadline to have the roof sorted or at least started by the 1st January.

Amendment to Constitution –

1. NAME

The name of the organisation shall be JAYWICK COMMUNITY FORUM (hereafter called “the Forum”)

To Alter to

1. NAME

The name of the organisation shall be JAYWICK SANDS COMMUNITY FORUM (hereafter called “the Forum”)

In addition any further mentions of Jaywick to be amended to Jaywick Sands.

ALL AGREED

Temporary Appendix (i) To Constitution -

The Appendix (i) to meet ranks requirements for a panel for distribution of the community chest. Valid until A.G.M. 2020 or when grant funding from Rank not received whichever is the sooner.

This was discussed at length and the MAJORITY AGREED.

Added to minutes for 2016.

CHAIRMAN’S REPORT:

In the last few month it has been busy as things are starting to happen. The sea wall has been done, the roads in Brooklands completed, the roads in the Sea Ways started. There is private property development going on alongside Tendring District Council regeneration plans and building plans. We are beginning to get more positive reports in the media as well.

TREASURERS REPORT

TREASURERS REPORT A.G.M. 2016

GENERAL ACCOUNT

BALANCE AS OF 31/10/2015 £3641.43					
DATE	CHEQUE	FOR	IN £	OUT £	TOTAL £
30/10/2015		BALANCE			£3,641.43
02/03/2016	239	Golf Green Hall Hire		£14.00	£3,627.43
03/03/2016	240	Resource Centre Hire		£20.00	£3,607.43
01/04/2016		Donation	£10.00		£3,617.43
11/05/2016		Guinness	£2,500.00		£6,117.43
03/06/2016	241	Golf Green Hall Hire		£7.00	£6,110.43
04/06/2016	242	Guinness transfer		£2,500.00	£3,610.43
15/09/2016	243	Resource Centre Hire		£20.00	£3,590.43
BALANCE AS OF 31/10/16					£3,590.43

PROJECT ACCOUNT

BALANCE AS OF 31/10/2015 £5431.92					
DATE	CHEQUE	FOR	IN £	OUT £	TOTAL £
30/10/2015		BALANCE			£5,431.92
13/11/2015	38	Panto		£100.00	£5,331.92
26/11/2015	41	Petrol etc.		£105.00	£5,226.92
26/11/2015	43	Maintenance		£500.00	£4,726.92
26/11/2015	44	Admin		£120.00	£4,606.92
20/01/2016	49	Flowers Annabelle		£30.00	£4,576.92
08/03/2016	50			£150.00	£4,426.92
07/04/2016	51	Sea Wall Permission		£50.00	£4,376.92
12/04/2016	53	Play Inspection		£102.00	£4,274.92
18/05/2016	54	Solicitors (Café) Part fee		£300.00	£3,974.92
20/05/2016	55	Photocopier		£1,434.00	£2,540.92
24/05/2016		Essex County Council (HC)	£300.00		£2,840.92
13/06/2016		Guinness Transfer	£2,500.00		£5,340.92
14/06/2016	56	Jaywick Happy Club		£300.00	£5,040.92
20/06/2016		Essex County Council (Co)	£1,434.00		£6,474.92
23/06/2016	57	Resource Centre (Sea Wall)		£48.00	£6,426.92
24/06/2016		Transfer	£1,150.17		£7,577.09
08/07/2016	59	Jaywick & Tudor Res Ass		£80.00	£7,497.09
08/08/2016	60	Assorted play area etc.		£78.82	£7,418.27
20/09/2016	61	Stihl Attachment		£180.00	£7,238.27
(excluding Junior Wardens+ Grant) BALANCE AS OF 31/10/16					£7,238.27

JUNIOR WARDENS

BALANCE AS OF 31/10/2015 £1344.05					
DATE	CHEQUE	FOR	IN £	OUT £	TOTAL £
31/10/2015		Balance			£1,344.05
14/01/2016		Tendring District Council	£1,000.00		£2,344.05
08/03/2016		Police Museum Visit		£104.00	£2,240.05
08/08/2016	58	TCT		£208.80	£2,031.25
09/08/2016		Grassroots Grant	£300.00		£2,331.25
BALANCE AS OF 30/10/16					£2,331.25

Vision For Jaywick

BALANCE AS OF 30/10/15 £6,909.00					
DATE	CHEQUE	FOR	IN £	OUT £	TOTAL £
01/11/2015		Balance			£6,909.00

14/12/2015	45	Vision consultant		£4,001.85	£2,907.15
19/12/2015	46	Printing Newsletter/Flyer		£853.00	£2,054.15
06/01/2016	47	Delivery		£200.00	£1,854.15
15/01/2016		Transfer		£704.15	£1,150.00
15/01/2016	48	Vision consultant		£1,150.00	£0.00
BALANCE AS OF 30/10/16					£0.00

Big Lottery Grant

BALANCE AS OF 31/10/2015 £0					
DATE	CHEQUE	FOR	IN £	OUT £	TOTAL £
07/10/2016		Bettering Jaywick Sands	£6410,60		£6,410.60
					£6,410.60
					£6,410.60
BALANCE AS OF 30/10/16					£6,410.60

ELECTION OF OFFICERS:

The following were the only nominations for the posts and were all voted in enbloc on a MAJORITY there was one vote against.

CHAIR	Ray Hansen
VICE CHAIR	Brenda Oliver
SECRETARY	Gill Elkins
TREASURER	Dan Casey

There were also 2 nominations to join the Jaywick Sands Community Forum

1. David Booth – Friends of Jaywick Library
2. Sarah Hannes – Inclusion Ventures

BOTH AGREED

ANY OTHER BUSINESS:

Newsletter – all agreed to produce - to be paid for by the Bettering Jaywick Sands grant.

Regeneration (Tendring District Council) - Paul Price not available to attend due to other commitments.

Paul Honeywood – will keep pushing to get the money to do Grasslands roads (1.5 million). It was felt that as Thames Sewerage needed to do work on the Sea Ways it was best to us the funding up that was available on these roads before the end of the financial year. Sea Pink Way will not be done until the development at the sea end is complete as the developer thought it was very likely that the road would get damaged while heavy lorries were using it. The housing which is to be built is at present in the position of Tendring District Council being in discussion with private investors for a commitment to build the right type of properties. An advisory panel has been formed for just this purpose that reports to the Jaywick Coastal Community team. There is a problem around Tendring in regard to the local letting policy with our area being such a high rent as we are included in the Colchester “catchment” for housing rents. The 106 agreement with the

building of properties was explained and how it could affect the development. RH asked PH to visit Grasslands.

Jill Richardson - the Essex Community Rehabilitation officer explained her work with offenders doing community service and asked for referrals for them to do community work.

Catherine Boyer-Besant -Emergency Planning and Business Continuity Officer Tendring District Council. Explained her work as community officer responsible for emergency planning such as with the incident in 2013.

There is an issue over the drains and dykes in regard to maintenance especially in Golf Green Road and Meadow Way.

Dig 4 Jaywick – has successful in gaining a grant to replace the raised beds.

The public health team are working with Green Elms surgery over cancer awareness.

The boundary commission is doing a review making constituencies with 600-650 thousand people per MP. This was discussed and Jaywick will not be in with Clacton-on-Sea if the proposal as is presented currently goes ahead but will form part of a constituency that covers from Jaywick to the other side of Colchester, with a “doughnut” shape for Colchester out of the middle of the area. You can register you reasons for Jaywick not being in with the suggested constituency but with Clacton on the Boundary Commissions web site. Needs doing as soon as possible as the consultation finishes at the very beginning of February.

AGS security discussed in light of police numbers; this is private security firm that patrol the streets where people pay for the service.

The shell house in Golf Green Road/Broadway is thought to have been sold.

The Clacton Golf Club is putting up new fences along the boundary facing the beach

Flowers Way garden needs some work done on it – the Green Team trying to find someone to be responsible.

DATE OF NEXT A.G.M.:

29th November 2017 at Golf Green Hall 11.30 am.



Local Decision-Making Panel: Code of Conduct

This Code of Conduct has been developed to assist you in understanding your obligations and the expectations and requirements of The Rank Foundation.

1. Personal and Professional Behaviour

You are expected to always:

- Adhere to this Code.
- Adhere to the values of The Rank Foundation.
- Be honest, reasonable, fair and sensitive in your dealings with members of the public, other panel members, and The Rank Foundation staff.
- Give accurate and impartial advice to The Rank Foundation and, where applicable, implement its programmes conscientiously.
- Follow relevant administrative requirements.

2. Official and Confidential Information

During your work you may have access to sensitive, personal and/or commercially confidential information. This information could relate to The Rank Foundation or The Rank Foundation's grantees. You are expected to protect the integrity and security of information and documents for which you are responsible and to adhere to the principles of the *Data Protection Act 1998* including:

- Personal data should be processed fairly and lawfully and shall not be processed unless certain conditions are met.
- Personal data obtained for one purpose (a grant application) may not be used for a completely different one without prior reference to the individual.
- Personal data shall be adequate, relevant and not excessive in relation to the purpose.
- Personal data shall be accurate and where necessary kept up to date.
- Personal data processed for any purpose shall not be kept for longer than is necessary for that purpose or those purposes.

The panels' deliberations and decision-making are confidential to allow free and frank expression of opinions, to protect the confidence of individuals and organisations, and to avoid premature disclosure of intentions. Panel members must agree to treat as confidential all correspondence and documents relating to the panel.

3. Conflicts of Interest

When reviewing a proposal you need to consider whether there are any potential conflicts of interest and if so inform The Rank Foundation or the Chair of the meeting as soon as possible. It is important that we not only avoid conflict of interest between members of the panel and applicants, but also avoid circumstances that might give the impression of a

conflict of interest. It is impossible to prescribe a comprehensive set of rules on interest, but some examples are:

- A close friend or related to the applicant(s).
- Directly involved in the work the applicant proposes to carry out.
- Will benefit financially from the award being given or not given.

4. Gifts, Gratuities and Hospitality

You must avoid giving any indication that gifts, gratuities or hospitality relating to your work for The Rank Foundation will be accepted, either for yourself or for any other person/organisation, or that these may influence decisions.

If any gift, gratuity or hospitality, other than a token kind is offered (or may be reasonably seen as non-token), full and prompt disclosure must be made to The Rank Foundation.

5. Allegations of Impropriety

It is important that the conduct of local decision-making panel members reflects the principles and ethical requirements set out in this Code at all times. If allegations of inappropriate conduct are made or aired in the public domain which, if true, would constitute a breach of the Code, the individual concerned will be asked to stand down from the panel.

6. Breaches of the Code

The Rank Foundation may take action for any breaches of this code. Action may include termination of the engagement and in serious cases the matter may be referred to the police or other appropriate authority.

Signed:

Name:

Local Decision-Making Panel: Jaywick

Ray Hansen (Chairman Jaywick Community Forum)
Gill Elkins (Secretary Jaywick Community Forum)
Dan Casey (Treasurer Jaywick Community Forum)
Pat Manning (non-biased member)
Alison Gibbs (Essex County Council officer)
Paul Honeywood (Tendring District Council Councillor)
Mick Page (Essex County Council Councillor)

Plus 2 from Rank Foundation + 1 from Inclusion Ventures and 1 Signpost

Valid until 2020 or until Rank Grant discontinued.